Overview
If you are accepted as an HCL Artist, you have two to four weeks of continuous studio time to develop your project. As a result, we encourage you to put significant thought into your project proposals: what you plan to accomplish, how you plan to accomplish these things, and why is this important to you. As listed in the program summary, projects can be at any phase of development (from ideation, to in-progress, to near completion), and projects do not have to be completed during the residency. However, if your proposal is in the ideation phase, it is essential that you highlight your past successes and accomplishments, as well as outline explicit next steps, to show the potential of your residency.

Key Dates
Your attendance and participation is expected at these following events.
Welcome Dinner Orientation: Wednesday, July 31st, 6-8pm
Season Send-off: Saturday, December 7th.

Considerations
Under special circumstances, we may be able to provide a different location for studio use or presentation with one of our organizational partners. If you require this type of support and space, you also need to outline how you would develop your projects if we cannot help you secure this space.

The HCL studio is locked when not in use, so you may store your equipment in the space during your residency. If you require significant storage space, please consult with HCL staff on your needs.

Artists accepted into the program will be expected to attend an orientation meeting prior to their sponsorship, and provide a $125 fully refundable deposit in the event damages occur to the HCL studio during their sponsorship.

Artists accepted into the program are encouraged to use the HCL logo in all programs, print materials, online presence and press materials during their residency, and where appropriate, state they are an HCL Artist.

Project Proposal
Here are some thoughts to guide you with writing your project proposal. You do not need to answer all of these questions:
Please tell us about the project you would like to develop during the HCL residency. Outline the ideas, motivations, and aspirations behind it. Highlight if and how you have already experimented with and developed the idea(s). Talk about whether or not it ties in with your current practice. Outline if and how you would continue to develop the project beyond the residency. Feel free to write about upcoming projects or questions you are exploring. For instance, are you interested or have you begun to seek commissions, producing and touring partners, or funders?

**Project Timeline**
Please outline the following elements of your project (a bulleted list format is preferred):
- Steps you have already taken to develop your project (and when these happened). If any.
- Planning or work related to the project before the start of the residency.
- An outline of your goals during the residency. Be as specific as possible.
- Outline steps you related to the project beyond the residency period, if any.

**Project Budget**
HCL does not provide direct financial support. If your project requires financial support (e.g. stipends, travel, housing), HCL can advise and/or work with you on applications as appropriate. Please outline the steps you have taken to secure funding and any funding confirmed related to the residency.

Some projects also do not require significant funding. Please do not inflate your project budget. Your application is reviewed to determine that you have considered and are planning appropriately for costs related to the residency.

Finally, you may not advertise and are discouraged from charging participants to any workshop or showings related to the HCL residency. Admission for events HCL organizes with you at partner sites is acceptable and any revenue is subject to a share, percentage to be determined.

**How will the HCL residency help you achieve your project goals?**
What are the challenges and opportunities? How does the studio time and location address these? Be as specific as possible.

**Artist Bio**
Tell us who you are and discuss some of what has shaped and motivated you in your practice and work thus far. List your relevant artistic education, training, and experience. This, when combined with your work samples, will help us gauge your ability to actualize and bring your project to fruition. Note that your application may also include a résumé or list of relevant training and experience, so you do not need to duplicate that information here.

**Artist Statement**
Write about what you most want us to know about your artistic practice and process. Tell us how the work samples you are submitting for their review fit into your art in general. This is your opportunity to reveal what matters most to you about creating your work, as well as how and what you research.

**Your application will be evaluated based on the following six criteria.**

**Logistical fit:** Does the project fit within High Concept Labs’ capacity as a small arts organization? Does the space at Mana Contemporary and the HCL partners network accommodate your project appropriately?

**Project vision:** Do you express a clear vision of the project including specific goals for the term of your residency?

**Sustainability:** Will this project have a life beyond the term of your residency, either on its own or as part of a larger program of exploration and creation?

**Budget:** Have you made a reasonable account of expenses related to this project? Have you listed dependable sources of funding for those expenses?

**Conceptually captivating project:** Does this application engage new modes of thought or take a fresh look at a particular idea? Is it distinctive in its executional details and anticipated effects?